

Carden Academy

Internet Acceptable Use Policy

(Please read this document carefully before signing.)

Internet access is now available to students and teachers at Carden Academy.

We are very pleased to bring this access to Carden and believe that the Internet offers vast, diverse, and unique resources to both students and teachers. Our goal in providing this service to teachers and students is to promote educational excellence in our school by facilitating resource sharing, innovation, and communication.

The Internet is an electronic highway connecting computers all over the world and millions of individual subscribers. Students and teachers have access to:

- 1) Electronic mail (e-mail) communication with people all over the world
- 2) Information and news from NASA as well as the opportunity to correspond with the scientists at NASA and other research institutions
- 3) Public domain software and graphics of all types for school use
- 4) Discussion groups on a plethora of topics ranging from Chinese culture to the environment to music and politics
- 5) Access to many University Library Catalogs, the Library of Congress, and ERIC, a large collection of relevant information to educators and students
- 6) Graphical access to the World Wide Web, the newest and most exciting access tool on the Internet

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Carden Academy has taken precautions to restrict access to controversial materials. However, on a global network it is impossible to control all materials and an industrious user may discover controversial information. We at Carden firmly believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of Carden Academy.

The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. In general this requires efficient, ethical, and legal utilization of the network resources. If a user violates any of these provisions, future access could possibly be denied.

The signature(s) at the end of this document is/are legally binding and indicates the party/parties who signed has/have read the terms and conditions carefully and understand/s their significance.

Internet – Terms and Conditions of Use

- 1) **Acceptable Use** – The purpose of the backbone networks making up the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of the internet must be in support of education and research and consistent with the educational objectives of Carden. Use of other organization’s network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any national or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret. Use of social websites, such as MySpace, hotmail, ebay, craigslist, etc. are prohibited. If in doubt as to the appropriateness of a site, ask.
- 2) **Privileges** – The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The administration will deem what is inappropriate use and their decision is final. Also, the faculty, and staff of Carden Academy may request the administration to deny, revoke, or suspend specific user accounts.
- 3) **Network Etiquette** – You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:
 - a) Be polite. Do not get abusive in your messages to others.
 - b) Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
 - c) Do not reveal your personal information (ie. address, phone numbers, etc.) or the personal information of students, friends, or colleagues.
 - d) Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages to or in support of illegal activities may be reported to the authorities.
 - e) Do not use the network in such a way that you would disrupt the use of the network by other users.
 - f) All communications and information accessible via the network should be assumed to be private property.
- 4) **Liability** - Carden Academy makes no warranties of any kind, whether expressed or implied, for the service it is providing. Carden will not be responsible for any damages you suffer. This includes loss of data resulting to delays, non-deliveries, mis-deliveries, or service interruptions caused by it’s own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. Carden specifically denies any responsibility for the accuracy or quality of information obtained through its services.
- 5) **Security** - Security on any computer is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the Internet, you must notify an administrator. Do not demonstrate the problem to other users. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the Internet.
- 6) **Vandalism** - Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to any or the Internet backbones. This includes, but is not limited to, the uploading or creation of computer viruses.

Carden Academy Internet User Agreement

I understand and will abide by the above Internet User Agreement. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary and/or appropriate legal action may be taken.

User's Full Name: _____

User Signature: _____

Date: _____

PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the Internet Use Agreement. I understand that this access is designed for educational purposes. Carden has taken precautions to eliminate controversial material. However, I also recognize it is impossible for Carden to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. Furthermore, I accept full responsibility for supervision if and when my child's use is not in a school setting.

Parent or Guardian's Name (please print): _____

Parent or Guardian's Signature: _____

Please sign and return both User Agreement signature pages to school.

Carden Academy Internet User Agreement

STUDENT AGREEMENT

All active students, regardless of age, must read and sign below.

I have read, understand, and agree to abide by the provisions of the attached Acceptable Use Policy of Carden Academy.

I understand and agree in the event that a third party makes a claim against Carden Academy as a result of my use of the computer network or the Internet provided by Carden, Carden reserves its right to respond to such a claim as it sees fit and to hold all offending parties, including myself, responsible.

I release Carden Academy, its affiliates, and its employees from any claims or damages of any nature arising from my access or use of the computer network or the Internet provided by Carden Academy. I am responsible for toll charges (if any) as a result of using net services. I also agree not to hold Carden responsible for materials improperly acquired on the system or for violations of copyright restrictions, users' mistakes or negligence, or any costs incurred by users.

This agreement shall be governed by and construed under the laws of the United States and the State of California.

Student Name

Student Signature

Date

Signature of Parent/ Guardian

This form is to be kept at the school site and kept on file by the classroom teacher or school site administrator. This form is mandatory for every student that will be using a computer network and/or Internet access. It is to be renewed each school year, prior to any computer network or Internet usage.